



Costa Mesa Sanitary District

... an Independent Special District

AGENDA

Jim Ferryman

President

Greg Woodside

Vice President

Art Perry

Secretary

Arlene Schafer

Director

Dan Worthington

Director

Public Comments. Any member of the public may address the Board. Speakers on agenda items should identify themselves to the Clerk before the meeting so that their input can be provided at the time the item is considered. Speakers on non-agenda items will be heard under Public Comments. Pursuant to State law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers must limit their remarks to three minutes or as decided upon by the Presiding Officer. The Presiding Officer reserves the right to declare any speaker out of order.

In compliance with ADA, contact Joan Revak, (949)645-8400, 48 hours prior to meeting if assistance is needed (28 CFR 35.102.35.104 ADA Title II).

Regular Meeting – Wednesday, January 12, 2005

RECOMMENDED ACTION

- I. **CALL TO ORDER –6:00 p.m. – 628 W. 19th Street, Costa Mesa**
- II. **PLEDGE OF ALLEGIANCE – Director Perry**
- III. **INVOCATION – Director Woodside**
- IV. **ROLL CALL**
- V. **CONSENT CALENDAR** - All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion, unless members of the Board request specific items to be removed from the Consent Calendar for discussion, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Reports

Minute Approval

1. Special Meeting – December 6, 2004
2. Recycling Committee – December 7, 2004
3. Regular Meeting – December 9, 2004
4. City/Districts Liaison Committee Meeting – December 17, 2004

**RECOMMENDED
ACTION**

Manager's Reports

- | | | |
|----|--|------------------|
| 5. | Refunds | Approve |
| 6. | Occupancy Report and payment to Costa Mesa Disposal – January 2005 | Approve |
| 7. | Monthly Spill Report to Regional Water Quality Control Board (RWQCB) | Receive and File |

Engineer's Reports

- | | | |
|----|---|------------------|
| 8. | Project Status Report | Receive and File |
| 9. | Safety/Loss Control Meeting Minutes – December 22, 2004 | Receive and File |

Treasurer's Reports

- | | | |
|-----|--|--|
| 10. | Financial Reports as of November 30, 2004 | Accept Report |
| 11. | Treasurer's Reports as of December 31, 2004 | Receive and File |
| 12. | Warrant Register in the amount of \$707,476.57 | Ratify/Approve Payments |
| 13. | Directors' Compensation and Reimbursement of Expenses for the Month of December 2004 | Approve Compensation & Ratify Expenses |

-----**END OF CONSENT CALENDAR**-----

VI. WRITTEN COMMUNICATIONS

VII. PUBLIC COMMENTS

VIII. MANAGER'S REPORTS

- | | | |
|----|--|------------------|
| A. | Anti-Scavenging and Screening of Trash Containers Enforcement Report | Consider |
| B. | CMSD Strategic Plan | |
| 1. | Year 2003/2004 Action Items | Receive and File |
| 2. | New District Headquarters | |
| a. | Building Exterior and Remaining Interior Improvements | Consider |
| b. | Open House | Consider Date |
| C. | Recycling Reports | |
| 1. | Waste Diversion Report – December 2004 | Receive and File |

**RECOMMENDED
ACTION**

D. Contract Payment to CR Transfer for recycling services and disposal

1. Payment for December 2004 Services

Ratify Subject to
Verification of Diversion
Report by Staff

E. Recycling Committee – Monday, January 10, 2005 – 12:00 p.m.,
CMSD Board Room, 628 W. 19th Street, Costa Mesa
(Directors Woodside and Ferryman)

1. Strategic Planning 2003-2004 - Public Outreach – Classroom
Recycling Projects
2. Telephone Book Recycling Program with Schools
3. Christmas Tree Recycling Program
4. Public Restrooms
5. Review of District Recycling Programs

Update on Schedule

Accept Report

Accept Report

Update

Accept Report

IX. ENGINEER'S REPORTS

A. Waste Discharge Requirements (WDR)

1. General Update
2. Grease Control Program Development
 - a. Project No. 174 - Agreement with EEC
 - b. Use of OCHCA Inspectors
 - c. Consideration of Charges to Food Service Establishments

Verbal Report from
Manager and Attorney

Update

Update

Approve in Concept

B. Cooperative Projects Grant Application to OCSD

Update

C. Report on Emergency or Non-Bid Sewer Work

Accept Report

X. TREASURER'S REPORTS

A. Board of Directors Expense Reimbursement Ordinance

Discussion

B. Resolution No. 2005-699, Authorizing the Disposition of District Assets

Adopt Resolution

**RECOMMENDED
ACTION**

XI. ATTORNEY'S REPORTS

- | | |
|--------------------------------------|--------|
| A. City/District Operating Agreement | Update |
|--------------------------------------|--------|

XII. LOCAL MEETINGS

- | | |
|---|---|
| A. Orange County Sanitation District (OCSD) | |
| 1. Regular Meeting – December 15, 2004 (Director Ferryman) | Accept Report |
| B. Independent Special Districts of Orange County (ISDOC) | Accept Report |
| C. Local Agency Formation Commission (LAFCO) | Accept Report |
| D. California Special Districts Association (CSDA) | Accept Report |
| 1. CSDA Workshop, <i>Staying in Compliance</i> , February 4, 2005
Palm Springs | Consider Attendance |
| E. California Association of Sanitation Agencies | Accept Report |
| 1. Annual Membership Dues in the amount of \$2,312.22 | Ratify Payment |
| F. Meetings of: Costa Mesa City Council
OCCOG
WACO
Chamber of Commerce | Report on Matters
Pertaining to CMSD |

XIII. OLD BUSINESS

XIV. NEW BUSINESS

- | | |
|--|---------------|
| A. Strategic Planning Workshop – January 21 & 22, 2005 | Verbal Report |
|--|---------------|

XV. ORAL COMMUNICATIONS AND DIRECTOR COMMENTS

XVI. ADJOURNMENT